

RtI STRATEGIES

Tier 2

Intervention Team Optional Agenda/Script:

Share With Referring Teacher and Parent @ Start of Tier 2 Meeting

(modified from SBIT: Quick Start Guide retrieved from www.interventioncentral.org)

“Welcome to this initial Intervention Team meeting. We are meeting with you today to discuss concerns that you have about a student, _____.

The purpose of this meeting is for us all to work together to come up with practical ideas to help this student to be more successful in school. I am the facilitator for today’s meeting. The person taking notes during the meeting will be _____. The case liaison for this student is _____. The time-keeper for the meeting is _____.

You can expect this meeting to last about ____ minutes. By the time you leave, we should have a complete student intervention plan put together to help address your concerns.

Our team has a lot to do today and only limited time in which to do it. To help us to work efficiently and not waste time, we will follow a structured problem-solving model that goes through several stages. Together, our team will:

- Assess major concerns about the student
- Help to pick the one or two most important student concerns for us to work on today
- Set specific student goals for improvement
- Design an intervention plan with strategies to help that student improve, and
- Decide how to share information about this plan with the student’s parent(s) (if he/she is not here)

To the Referring Teacher: As the student’s teacher, you are a very important participant in this meeting. Please let us know at any time if you disagree with, or have questions about, our suggestions. Our meeting will not be a success unless *you* feel that the intervention ideas that we offer will address the student’s difficulties and are feasible for you to do.

Our meeting notes will document the student’s referral concerns and the intervention plan that we come up with. These notes may be shared with others who are not here today, including the building administrator.

Do you have any questions?”